

MULTICULTURAL STUDENT CENTER
Northern Arizona University
Successful Transition and Academic Readiness (STAR) Program
Resident Assistant Application

Qualifications:

- Earned a minimum of 24 credit hours, be a Graduate student or have demonstrated experience.
- Have a minimum GPA of 2.5 (with a 2.75 preferred).
- Have the ability to relate to students from various cultural backgrounds.
- Have a commitment, interest and understanding in establishing and maintaining a helping relationship with students on a daily basis.
- Lived on campus for at least one semester.
- Have an understanding and basic knowledge of NAU Residence Life Hall policies and procedures.
- Currently enrolled as a full time student.
- Able to complete and pass a two credit student development course with at B or better in the spring semester.
- Able to complete a van driver training course.
- Must pass a background check.

Responsibilities:

- Attend and participate in all training programs and staff meetings
- Assist in the planning, coordination and supervision of social, cultural, academic and recreational activities.
- Assist in all orientation programs for STAR students.
- Assist in the supervision of STAR students.
- Provide peer counseling assistance to STAR students on an as-needed basis.
- Maintain an on-call status according to scheduling during program.
- Attend and assist in all meetings and activities with STAR students.
- Adhere to all work schedules, including desk/on-call hours.
- Complete all required administrative duties such as weekly activity log and program evaluation.
- Perform other duties as assigned by the Residence Hall Director and the STAR Residential Coordinator.

Application Procedure:

- Completed Application
- Resume
- One letter of reference

Employment Dates:

- May 23 to July 3, 2010 and two 4-hour spring semester training on a Saturday

Compensation:

- \$1000 stipend
- Room and board

Application Deadline:

- **Deadline: Friday, November 13 at 5:00 pm**
- Drop completed application off at the Multicultural Student Center front desk.

If you have additional questions, please contact Jamie S. Patton at (928) 523-2549.

MULTICULTURAL STUDENT CENTER
Northern Arizona University
P.O. Box 5677
University Union, Room 104
Tel: (928) 523-5656 Fax: (928) 523-9444

STAR Program Resident Assistant Application

Personal Information (Please type or print clearly)

Name: _____ Student ID No.: _____

Local Address: _____
Street/PO Box City State ZIP

Phone No.: _____ Message Phone No.: _____

Permanent Address: _____
Street/PO Box City State ZIP

Email Address: _____ Gender: M F

Education Record

Major: _____ Minor: _____

Class Status: SO JR SR GRAD Were you a STAR participant? Y N

Hours Completed: ___ Overall GPA: _____ Expected Graduation Date: _____

Residence Hall Experience

Have you ever lived in the residence halls? Y N If so when and where:

Residence Hall	Date(s)
_____	_____
_____	_____
_____	_____

Have you ever been a Resident Assistant (RA)? Y N If so when and where:

Residence Hall	Date(s)
_____	_____
_____	_____
_____	_____

Organizations and Activities

List any experiences (i.e. leadership roles, club participation, hall council, RHA, etc.) you have had that have prepared you to be a RA.

Have you ever done any advising or tutoring? Y N

If so when and where:

List any hobbies, special activities, and talents:

Essay Questions (Please type or print clearly on a separate piece of paper):

- 1) Why do you want to be a Resident Assistant (RA) for the STAR Program?
- 2) What do you hope to gain from the position and from working with the Multicultural Student Center?
- 3) What are your educational and career goals?
- 4) Please give any additional information which may fully describe your qualifications and/or interest in the program.

**PLEASE RETURN COMPLETED APPLICATION TO THE LEADS CENTER FRONT DESK BY
5:00 PM, NOVEMBER 13, 2009.**

Authorization

I authorize the Multicultural Student Center Resident Assistant Interview Committee to have access to academic records.

Applicant Signature: _____

Date: _____