

2009 Service Learning Leader

NORTHERN ARIZONA UNIVERSITY SUMMER PROGRAM: Upward Bound

NAU Summer Program (Upward Bound) is a five-week, comprehensive program enabling participants (high school students grades 9-11) to experience college life while strongly emphasizing academics for higher education.

Upward Bound is looking for three Service Learning Leaders to work 10 hours/week. Employment begins on Tuesday, June 2, 2009 to Tuesday, June 30, 2009. The work hours and days will be coordinated with the Program Coordinator. You will be required to work 8 days during the month at an hourly wage of \$10.00.

Responsibilities

- Work closely with the Program Coordinator and Project Director.
- Supervision of program participants from 9th-11th grade to Service Learning volunteer locations.
- Transport program participants from 9th-11th grade to Service Learning volunteer locations.
- Facilitate a 45 minute Service Learning Class following each volunteer location visit.
- Maintain a positive mental attitude throughout the program and present a positive image of NAU and Ed. Support Summer Programs.
- Enforce the rules and regulations of the University and Upward Bound Summer Programs.
- Inform the Project Director and/or Program Coordinator of events in a timely manner.
- All other duties as assigned by the Program Coordinator or other Administrative staff.

Qualifications for Employment:

- Have previous programming experience a plus.
- Possess Service Learning or other supervisory experience recommended.
- Maintain strong interpersonal, public relations and oral communication skills.
- Be enthusiastic and motivated.
- Have experience working with multicultural populations.

If interested, please contact Roxanne Begay-Shupla at 928-523-6986 or email Roxanne.Begay@nau.edu.