

Junior: Spring/April/Unit 12

Senior Year Plan

Objectives: Review your H. S. transcripts. Meet with your high school counselor and make sure you meet the necessary graduation requirements.
 Request/research college admission applications.
 Identify 3 colleges you will apply for in the fall.
 Share your post secondary plans with your parent(s)/guardian(s).
 Interview three seniors!
 Evaluate what you have learned.
 Contact Site Teachers and NAU Upward Bound office for help as needed.
 Assist in the development of the portfolio program.

To complete this unit successfully and receive your stipend, finish the following activities:

1. Complete all of the activities in this unit.
2. Answer the Gates Millennium essay question.
3. Obtain and complete a grade check for all of your classes. Place a copy of the grade check with the work/information required for this unit.
4. Fill out the evaluation sheet when you have completed this unit.
5. Complete the UB Junior Portfolio Evaluation.
6. Fill out the Honorarium/Stipend Request form.
7. Complete this unit and be prepared to review it by _____.

Once you have completed this unit, meet with an Upward Bound staff member to go over it. This is the last portfolio unit of the year. Have a great summer.

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How much will I earn this month?	
C = \$40.00 complete	<ul style="list-style-type: none"> • Unit 100% complete • Unit turned in on time
P = \$20.00 partial	<ul style="list-style-type: none"> • Unit more than 50% complete • Unit turned in on time
0 = \$0.0 incomplete	<ul style="list-style-type: none"> • A unit turned in late is considered incomplete • A unit less than 50% complete is considered incomplete

What to do if you are absent on the day Portfolio's are to be reviewed by Upward Bound staff members?	
Planned Absences (e.g., basketball games, track meets, etc.)	Unplanned Absences (e.g., sickness, flat tire, abduction by aliens, etc.)
<ul style="list-style-type: none"> ◆ Give your binder to your site teacher before you leave for the planned absence. ◆ If you give your binder to your site teacher before you leave, then the UB staff can review your work and you are still eligible for the full \$40.00 stipend. ◆ If you forget to leave your binder with your site teacher before you leave, then your work is late and you are no longer eligible for a stipend. 	<ul style="list-style-type: none"> ◆ Give your binder to your site teacher As Soon As You get back to school. ◆ If you give your binder to your site teacher As Soon As You return from an unplanned absence, then you are still eligible for the full \$40.00 stipend. ◆ If you forget to give your binder to your site teacher As Soon As You return, then your work is late and you are no longer eligible for a stipend.

During your senior year, you will face the challenge of not only completing your academic requirements, but also choosing the appropriate college, financing your post secondary education, and transitioning from high school to college. Getting ready for and going to college is a process that's just beginning. Your senior year can all of a sudden become a very stressful time! It is our hope that this unit will help you plan/organize your post secondary plans ahead of time, so as not to cause un-do stress during such an exciting time in your life.

Step 1: Double Check Your High School Graduation Requirements

Please double check your high school graduation requirements by completing the following information (you must request a copy of your high school transcripts in order to complete this step.). Once you have completed your Individual Education Plan, **meet with your high school counselor and review your credits.** The last thing you want to be told in late March is, "Sorry you are ½ a credit short from graduating, or "sorry you will not be admitted to our university, because you are deficient 2 math credits."

NAU Upward Bound Individual Education Plan (IEP)

PERSONAL INFORMATION	
Name:	Telephone:
Address:	E-mail:
Date Of Birth:	Anticipated HS Graduation Date:

ACADEMIC RECORD: Courses Taken and Grades Received								
English	Gr1	Gr2	Math	Gr1	Gr2	Lab Science	Gr1	Gr2
9th								
10th								
11th								
12th								
Social Science	Gr1	Gr2	Fine Arts	Gr1	Gr2	Foreign Language	Gr1	Gr2
Electives	Gr1	Gr2	Electives	Gr1	Gr2	Total Credits: Cumulative GPA:		

ADMISSIONS TESTS		
Test Type	Date Taken	Score(s)

Counselor Signature: _____ Date: _____

Step 2: College Admissions

Your senior portfolio September portfolio will require you to complete admission's applications to your top three college choices. In order to prepare for this, you need to obtain admission's applications NOW!

Step 3: How to Request College and University Admission's Applications?

In order to successfully complete this unit, you must request, or download 3 college admission applications. You can put your request by writing, calling, sending an email, or completing a request form on-line at the website to the admissions offices of the schools you have selected. It can be as long as three weeks for a school to send the application and information you have requested, so request this information immediately.

By receiving your applications before the beginning of your senior year, you can get a "jump start" on the application process by reviewing all the materials and getting them organized. You will have plenty of time to contact the people you want to write your recommendations, to request transcripts, and to register to re-take required entrance exams (ACT/SAT), if you wish.

You may use the College Information Request Letter sample that follows, or you can write one of your own. If you use the sample format below, please input your correct information. When you receive your admission applications and school information, please organize your materials and have them ready at the onset of your senior year.

COLLEGE INFORMATION REQUEST LETTER

March 11, 2008

Director of Admissions
(University Name)
(Address)
(City, State, Zip Code)

Dear Sir or Madam:

I will soon be entering my senior year at _____ High School in _____, Arizona and will graduate in _____ of 2007. I am interested in attending _____ University and would appreciate any information you can send me.

Please send me an admission application, current catalog, and any other materials, that will help me plan for my education after high school. I am considering a career in _____ or _____ and would appreciate any information concerning those majors.

Please send correspondence to: (Your Name)
 (Address)
 (City, State, Zip Code)

Let me know if a representative of _____ University will be visiting my area in the near future. I would be very interested in speaking with him/her about your institution. Thank you for your assistance.

Sincerely,

Diana Betoney
PO Box 6035
Flagstaff, AZ 86011
(928) 523 – 6984
diana.betoney@nau.edu

Step 4: A College That's "Right" for ME?

A college that's right for a friend may be all wrong for you! Finding a college that's "right" for you depends on:

1. Knowing yourself and what you want from college:
 - The right course of study/major.
 - The right faculty and staff.
 - The right atmosphere.
2. Start your search early!
3. Compare your requirements with many different colleges:
 - Two or Four year college
 - Price range
 - Local or distant
 - Urban or rural
 - Large or small
 - And....the list goes on!
4. See for yourself...schedule appointments for several college/university campus visits.
5. Be prepared to compromise! No single college will be perfect in every respect.

Take the time to find the "Right" college... it will put you on the right road to a better, more successful future!

Step 5: Planning Guide for Selecting Colleges to Look at More Closely

As you continue searching for information on colleges, it is important to keep a list of a few pieces of key information. It will help you eliminate colleges which do not interest you and retain contact information for the colleges from which you want more information.

PLAN A:

COLLEGE/UNIVERSITY NAME:	Do I Want More Information?
ADDRESS:	
WEBSITE:	
PHONE NUMBER:	
CONTACT PERSON (S):	
EMAIL:	

WHY are you interested in this college/university?

PLAN B:

COLLEGE/UNIVERSITY NAME:	Do I Want More Information?
ADDRESS:	
WEBSITE:	
PHONE NUMBER:	
CONTACT PERSON (S):	
EMAIL:	

WHY are you interested in this college/university?

PLAN C:

COLLEGE/UNIVERSITY NAME:	Do I Want More Information?
ADDRESS:	
WEBSITE:	
PHONE NUMBER:	
CONTACT PERSON (S):	
EMAIL:	

WHY are you interested in this college/university?

Step 6: Parent Questions:

Once you have completed Step 5: Planning Guide for Selecting Colleges to Look at More Closely, sit down with you parent(s)/guardian(s) and share your educational Plan A, Plan B, and Plan C with them. Inform them as to WHY you are interested in attending those particular institutions. After you have talked with your parent(s)/guardian(s), have them answer the following questions:

1. Parent(s)/Guardian(s) how do you feel about your son/daughter's "PLAN A" for continuing their education after
graduating from high school (e.g. distance from home, do they offer what your child wants to study, or "major"
in, what will it cost to attend this institution, etc.)?

2. How do you feel about your son/daughter's "PLAN B" for continuing their education after graduating from high
school (e.g. distance from home, do they offer what your child wants to study, or "major" in, what will
it cost to
attend this institution, etc.)?

3. How do you feel about your son/daughter's "PLAN C" for continuing their education after graduating from
high school (e.g. distance from home, do they offer what your child wants to study, or "major" in, what
will it
cost to attend this institution, etc.)?

Step 8: UB FAFSA Student/Parent Information for 2009 Summer Academy

Students and Parents,

In order to make filling out the FAFSA (**F**ree **A**pplication for **F**ederal **S**tudent **A**id) easier and less daunting during senior year, we fill out the FAFSA during the Summer Academy. We bring all of the Year 3 students together one evening a week and work with them to successfully fill out and submit their FAFSA. Then we help them interpret their SAR (**S**tudent **A**id **R**eport) once it comes in a week later.

In order to make this as realistic as possible, we ask that students come to the Summer Academy with copies of all the documents they need to complete the FAFSA. Below you will find a list of the documents needed to complete the FAFSA. Gather these documents now so that the students have them in hand when they check into the Summer Academy.

___ Student and Parent FAFSA PIN # (which can be obtained at www.pin.ed.gov)

___ A copy of the parents' 2008 income taxes

___ A copy of the student's 2008 income taxes if the student worked and filed an income tax return

___ Copies of other income documentation (ex. Savings accounts, retirement funds, Social Security benefits, Tribal income forms, child support, or any other earnings)

___ AFDC (and/or TANF) form copies

___ Copy of CIB (Certificate of Indian Blood)

___ Copy of Alien Registration Card (if you are not a U.S. Citizen)

___ If parents own their own business and/or farm, statement of its worth **OR** statement of any debt on business and/or farm

The FAFSA also asks for the following information:

- ◆ Parent/Legal Guardian Social Security number and date of birth
- ◆ Parent/Legal Guardian marital status and if married, date of marriage,
...and if divorced/separated, date of divorce/separation
...and if widowed, date of widowhood

If you have any questions about this information, please contact us immediately.

THANKS!

Step 9: Final Checklist

The following documents should be included in your portfolio unit when we meet with you next month:

- _____ A copy of your **high school transcript**.
- _____ Completed NAU Upward Bound Individual Education Plan (IEP).
Must be signed by your high school counselor!
- _____ Complete your Gates Millennium Question.
- _____ **Three college admission applications** and college information to the schools you are considering on applying to next year.
- _____ A completed Planning Guide for Selecting Colleges to Look at More Closely
- _____ Step 6 completed – Parent(s)/Guardian(s) answered their questions
- _____ Three completed SENIOR Interviews
- _____ UB Junior Portfolio Evaluation

Name: _____

GATES MILLENNIUM SCHOLARSHIP QUESTION

JUNIORS...continue preparing for the many scholarship essays you will have to write during your senior year! With each spring portfolio unit you will be asked to answer one of the seven essay questions from the Gates Millennium Scholars application.

Students please note: Limit your essays to two paragraphs.

Your essay question for this month is:

1. Other than through classes in school, in what areas (non-academic or academic) have you acquired knowledge, or skills? HOW?

JUNIOR MID-MONTH PORTFOLIO CHECK IN
Spring/April/Unit 12 Senior Year Plan + UB Portfolio Program Evaluation

Student Name: _____ Date: _____

Directions: To obtain full credit complete this check-in sheet of your unit work.

- It is advisable to take time to think of what portfolio work you need to complete between now and the day your portfolio is due, and get to work on it!
- Please circle the appropriate response and answer in complete sentences where asked.

1. What parts of the unit have you completed?
 - a. all of it
 - b. half or more
 - c. very little of it
 - d. none of it

2. When do you work on your unit?
 - a. at home in the evening
 - b. on the weekends
 - c. during class
 - d. on the bus going to/from school
 - e. other (*please explain*):

3. Rate the difficulty of this unit. 1 is easy and 5 is very hard.
 1 2 3 4 5

4. From whom did you/will you seek help for this unit?
 - a. teacher
 - b. friend
 - c. parent
 - d. other adult (*please identify*)
 - e. other (*please explain*)

5. How well did you manage your time during this unit?
 - a. very well
 - b. ok
 - c. not great
 - d. poorly

6. Look at your answer to number 5, how could you improve the way you manage your time? Or if you answered “a. very well”, what else could you do to be a more efficient time manager?

UB JUNIOR PORTFOLIO EVALUATION

STUDENT NAME: _____

Fall: Sept. / Unit 7: Career Exploration I/II
 Oct. / Unit 8: College Exploration I/II
 Nov. / Unit 9: ACT Pretest, "ACT Test Taking Strategies", and Test Registration

Spring: Feb. / Unit 10: Scholarship Essay & Resume + FAFSA PIN # + UB 2009 Summer Academy Application
 Mar. / Unit 11: Personal & Family Finances
 Apr. / Unit 12: Senior Year Plan + UB Portfolio Program evaluation + FAFSA Student/Parent information for 2009 Summer Academy

1. We are asking you to reflect on this past year's portfolio experience. Has your attitude towards college/school changed due to your participation in the Upward Bound PORTFOLIO program? **Please explain your answer.**

2. Which portfolio unit was the MOST beneficial? **Please explain WHY!**

3. If we were going to eliminate one of the six portfolio units, which should we get rid of and **WHY?**

4. What topic was not included that would have been helpful?

5. What were the best parts of your PORTFOLIO experience with Upward Bound?

6. If your school had Computer visits, were they helpful? **Why?**

Student Signature

Date

Parent Signature

Date

Parent Phone Number : _____

Parent E-Mail Address : _____

STUDENT GRADE CHECK

Instructions: Fill out this form. Obtain an estimate of your current grade from each of your teachers. He/she should sign and date next to each grade in the appropriate column. Include this form in your Portfolio Unit for review by Upward Bound staff at your next Portfolio visit.

Student's Name: _____

Name of Class	Grade	Teacher's Name (Printed)	Teacher's Signature	Date	Comments
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					

STUDENT: Please give an explanation for any grade that is LOWER than a C in the space provided below. Feel free to use an additional page if necessary.