

Meeting Minutes

Meeting Date: August 14, 2009

Location: SPAC Planning Retreat, 8220 N. Colt Drive

Present: Tom Carpenter, Marcelle Coder, Jessica Fitchett, Kelly Harris, Terri Hayes, Robin Long, Stephen Riggs, MaryLynn Quartaroli, Dan Stoffel, Matt Tantau, Jane Thompson, Paul Wagner, Debbie Wildermuth, Suzanne Woods

Ex Officio & Guests: Cathy Snow (HR)

Excused: John Doherty, Merhdad Khatibi, Tom Uno

1. Call to Order

Tom Carpenter called the meeting to order at 10:15 a.m.

2. Elections

With Susan Johnstad's resignation, membership voted to promote Kelly Harris from alternate status to voting member.

Election Results:

Chair: Tom Carpenter

Vice-Chair: Terri Hayes

Recording Secretary: Paul Wagner

Service Project Approved: Adopt-a-Family for Christmas. Jane Thompson, Marcelle Coder, Steve Riggs and Jessica Fitchett to coordinate.

Service Project Pending: Adopt-an-Avenue. Jessica Fitchett will bring information to the September 10 meeting for SPAC vote.

Meeting Schedule:

All meetings on Thursdays, 8:30–10:00 a.m. (unless otherwise noted).

Hosts will confirm bldg. & room number to Tom by September 1 for posting on the Web site.

Hosts are responsible for venue and refreshments.

Date	Location	Host
2009		
September 10	New Athletic fields on South Campus	Jessica Fitchett & Robin Long
October 8	Bilby Research Center	Marcelle Coder
November 12	Extended Campuses New Building	Terri Hayes
December 17	Franke College of Business	Jane Thompson
2010		
January 14	DuBois Conference Center	Matt Tantau
February 11	Applied Research & Development	Kelly Harris
March 11	Lab Science Building	Debbie Wildermuth
April 8	HRM (The Inn?)	Suzanne Woods
April 29	SPAC Annual Meeting & Mixer Location TBD	

Committee Assignments:

SPAC Committees:

Committee

Supervisory Training
(Brown Bag Lunches)

SPAC Ambassadors
Publicity (newsletter)

SPAC Mixer

SPAC Leadership Award

Members

Jane Thompson
Matt Tantau
Suzanne Woods
Robin Long
Dan Stoffel
Terri Hayes
Paul Wagner
Robin Long
Jessica Fitchett
Tom Carpenter
Marcelle Coder
Kelly Harris

University Committees

Committee

Strategic Planning Council
Academic Standards Committee
Employee Development Conference

Classified Staff Advisory Council
Commission on Ethnic Diversity
Commission on the Status of Women
EDSF Committee
Faculty Senate
Joint Work Group on Staff Salaries
Benefits
Disability Access
Parking and Traffic Advisory Council

members

Terri Hayes
Debbie Wildermuth
Jessica Fitchett
Matt Tantau
Kelly Harris
Suzanne Woods
Dan Stoffel
MaryLynn Quartaroli
Debbie Wildermuth
Jessica Fitchett
Stephen Riggs
Kelly Harris
Paul Wagner
Marcelle Coder

Meeting Topic Suggestions

Sharepoint—scheduled as first item on September agenda

Communicator/Communité functionality

NAU Foundation

ABOR—with David Camacho

President Haeger

Student Body President

Faculty Senate

Enrollment Management—David Bousquet

NAU Observatory

GPS (Grade, Performance, Status)

Career Status Task Force.

Miscellaneous Suggestions:

Our mission statement makes reference to improving communication with our counterparts at our sister institutions. We should try to do this.

Meeting adjourned: 1:15 p.m.

Next meeting: September 10, 8:30 a.m., **Location:** new Athletic Fields on South Campus

Respectfully submitted, Tom Carpenter, Chair