

Meeting Minutes

Meeting Date: September 10, 2009

Location: Rec Field Complex, south of Forestry Building

Present: Tom Carpenter, Marcelle Coder, Jessica Fitchett, Kelly Harris, Stephen Riggs, MaryLynn Quartaroli, Dan Stoffel, Paul Wagner, Suzanne Woods, Tom Uno, John Doherty

Ex Officio & Guests: Diane Verkest, Cathy Snow, Joe Finley, Kim Beeson

Excused: Terri Hayes, Robin Long, Matt Tantau, Jane Thompson, Debbie Wildermuth

1. Call to Order

Tom Carpenter called the meeting to order at 8:35 a.m.

2. Introductions

SPAC members and guests

3. Approval of Minutes

A motion to approve the minutes from August's SPAC planning retreat meeting was made and the minutes were approved.

4. Elections

With Mehrdad Khatibi's resignation, membership voted to promote Tom Uno from alternate status to voting member. Congratulations and welcome, Tom Uno!

5. Paul Davila – Capital Assets

Paul Davila from Capital Assets gave a report on the ongoing construction project at the Rec Center and Lumberjack Stadium. Specifically, Paul talked about the upcoming closure of San Francisco Street, across which crews will have to trench six times during construction. The San Francisco Street closure will be between the entrance to Parking Lot 19 (north of the old Inn at NAU) and Franklin Dr. Current plan is to have San Francisco Street closed for six weeks, from early October through late November.

Traffic flow around north campus will be significantly altered during this construction. The gate at the west end of P19 will be open, allowing northbound traffic on San Francisco Street to detour through P19 and continue north on Beaver Street. Additionally, the gate in front of the Blome Building on north campus will be open for one-way traffic.

Capital Assets has a plan in place to advertise this closure both before and during construction to minimize the potential impact to students and community members. Electronic signs will be placed around campus alerting drivers to the construction and its effects.

In response to questions from SPAC members, Paul had these answers:

- The construction map will be available online on the Health and Wellness Center web site, but is not there yet.
- It's unlikely that the gate in front of the Blome Building will be permanently left open, but Paul will take the request forward.
- Public Affairs is also involved in the advertisement and awareness campaign around this closure.
- The contractor working on this project is trying to use local subcontractors during the project.

Paul also briefly talked about the work being done at P64, where the entrance to the parking lot at the south end of San Francisco Street is closed. Paul explained that they are doing work to accommodate the relocation of NAUPD from Lumberjack Stadium to this new location south of Pine Knoll Drive.

6. Rhonda Powers – Campus Recreation Services

Rhonda Powers came to talk about the new South Field Complex, whose primary purpose is to provide support for student activities, including intramural and club sports. The northernmost field (closest to Pine Knoll Drive) provides 140,000 ft² of playing surface (400' x 350'). This is large enough for two intramural-size soccer pitches, but not large enough for an official collegiate soccer field. The fields will also be able to host lacrosse, intramural football, rugby, high school football, ultimate Frisbee, and many more activities.

The fields are covered by an artificial turf that represents the latest in outdoor turf technology. However, Recreation Services was able to procure it at the price of “last year’s model”, at a substantial discount.

The ramada structure houses locker rooms and restrooms, as well as tables and benches for those who reserve the facilities. The ramada is gold-certified by LEED because of the recycled-denim insulation and other “green” aspects of the complex. The new complex also includes two beach volleyball courts and a throwing field,

which will be used for track and field events such as discus, javelin, shot put, and hammer. Future expansion plans include a running/walking track and a relocated disc golf course.

Lights at the facility are able to be turned on by students (and staff members who have are members of the Rec Center) with the Proximity Card (Prox Card) RFID technology built into their NAU ID cards.

The total cost of this project is \$8 million, which was funded entirely through student recreation fees.

7. Diane Verkest – Human Resources

The campus is actively working to prevent the spread of H1N1 (“swine”) flu. As a reminder, employees with flu-like symptoms are encouraged to stay home until they have been fever-free (without the use of fever-reducing medications) for at least 24 hours. Supervisors are encouraged to be flexible with employees during this flu season.

ABOR approved a policy through which employees who do not have large sick and/or vacation accruals will be able to be advanced sick leave. Any sick time “borrowed in advance” by an employee would then be paid back in future pay periods.

HR is working on a project that will put all New Hire paperwork online and make the process more automated. Go-live on this project is expected in January 2010.

8. SPAC business

Jessica Fitchett – Update on Adopt-an-Avenue project. Jessica recommends either the stretch of Beulah Avenue alongside Wal-Mart or the stretch of Lone Tree near Sawmill Park. We will vote on which location to adopt in the October meeting.

Meeting topic for October: Tom Carpenter recommended that we invite Dr. Haeger or M.J. McMahon to talk about ABOR (its purpose, how it works, etc.).

Committee reports:

- Brown Bag (Suzanne) – first brown bag lunch of the year will be September 30 in the Southwest room in the duBois Center. Tom Carpenter will moderate a panel on event planning and alternative dispute resolution.
- No other committee reports at this time.

9. Other business

Tom Uno mentioned that October is Disability Awareness Month. There will be meetings around campus throughout the month.



Service Professional Advisory Council

Dan reported that the ELC web site (nau.edu/elc) has a page for faculty dealing with H1N1 issues (faculty illness, student illness, etc.).

Meeting adjourned: 9:52 a.m.

Next meeting: October 8, 8:30 a.m., **Location:** Bilby Research Center.

Respectfully submitted, Tom Carpenter, Chair