

**CAMPUS RECREATION SERVICES**  
**SUMMER EMPLOYMENT**  
**Position Announcement**



**Application Deadline: March 1, 2009**

**Summer Youth Programs**

Seeks motivated, active and high-spirited persons with a strong desire to positively impact young peoples lives through an enriching and energetic approach to the summer camp experience. If you believe yourself to be enthusiastic, creative, fun loving, a team player and leader then one of our summer youth programs is for you! Enjoy interacting with energetic and bright children while taking pleasure in the beautiful summer environment that Flagstaff's Mountain Campus has to offer.



**Qualifications:** Candidate must possess a professional attitude, leadership, organization, and solid communication skills (both written and oral) to be successful in this position. Candidate must also demonstrate the ability to work positively with groups of 20+ children, creating a safe and inviting environment. Creative and innovating programming experience is desired and prior experience working with children is preferred. Current CPR and First Aid certification is required (offered through the Rec. Center). Current drivers license is required and NAU Van Training must be successfully completed if selected for employment.

**Application and Information** can be obtained by visiting our website [www.nau.edu/naurec](http://www.nau.edu/naurec), by calling (928) 523-1733, or stopping by the Recreation Center located on S. San Francisco Street, Building #25.

**General Information**

A criminal and employment history background check will be performed prior to employment offer. A current copy of your driving record from DMV will also be required prior to employment.

<p><b>MOUNTAIN JACKS KID'S CAMP</b>  <b>(Recreation Center)</b></p> <p><b>Employment Dates/Times:</b>  May 26 – August 7, 2009  Monday – Friday 7:00am – 1:30pm</p> <p><b>Positions/Wages:</b>  Leaders - \$10.00 hr  Assistant - \$9.50 hr</p> <p><b>Certifications:</b>  Current CPR, First Aid and Van Training.  (Will provide training for CPR and First Aid certifications during staff training – van training must be completed prior to program start date)</p>	<p><b>DOLPHIN DAY CAMP</b>  <b>(Wall Aquatic Center)</b></p> <p><b>Employment Dates/Times:</b>  May 26 – August 7, 2009  Monday - Friday 12:30pm – 5:30pm</p> <p><b>Positions/Wages:</b>  Leaders - \$9.50 hr</p> <p><b>Certifications:</b>  Current CPR, First Aid and Van Training.  (Will provide training for CPR and First Aid certifications during staff training – van training must be completed prior to program start date)</p>
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**CAMPUS RECREATION SERVICES**  
**SUMMER YOUTH PROGRAMS APPLICATION**  
**(APPLICATIONS DUE March 1, 2009)**

**NOTE:** Please make yourself familiar with the program you are applying for *before* submitting your application; specifically, program dates and times. [www.nau.edu/naurec](http://www.nau.edu/naurec)

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Position:	<input type="checkbox"/> Mountain Jack's Kids Camp	Full Time	<input type="checkbox"/>
	<input type="checkbox"/> Dolphin Day Camp	Part Time	<input type="checkbox"/>

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Please attach resume to application

**PERSONAL INFORMATION:**

Name: \_\_\_\_\_ NAU ID: \_\_\_\_\_

Message Phone: \_\_\_\_\_ email: \_\_\_\_\_

Circle One: FR SOPH JR SR GRAD Major: \_\_\_\_\_

Have you been employed by NAU before? Y N If yes, which department? \_\_\_\_\_

Are you attending summer school? SS 1 SS 2 Both

Class Schedule: SS 1 \_\_\_\_\_ SS 2 \_\_\_\_\_

SS 1 \_\_\_\_\_ SS 2 \_\_\_\_\_

When can you begin work? \_\_\_\_\_

**Current Certifications:**

CPR Y N Expiration: \_\_\_\_\_

First Aid Y N Expiration: \_\_\_\_\_

Swim Cert Y N Expiration: \_\_\_\_\_

NAU Van Cert Y N Expiration: \_\_\_\_\_

Finger Print Crd Y N Expiration: \_\_\_\_\_

Other \_\_\_\_\_ Expiration: \_\_\_\_\_

Have you ever worked with children before? Y N What ages? \_\_\_\_\_

How many years of experience do you have working with children? \_\_\_\_\_

Which age are you most comfortable working with? \_\_\_\_\_

How did you hear about this program? \_\_\_\_\_

What is your personal mission statement? \_\_\_\_\_

What do you feel the goal of a youth program should be? \_\_\_\_\_

**YOUTH PROGRAM EXPERIENCE:**

Program Name: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Phone: \_\_\_\_\_ State: \_\_\_\_\_ County: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Program Name: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Phone: \_\_\_\_\_ State: \_\_\_\_\_ County: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Due to the nature of our summer youth programs, background checks will be performed on an individual basis. Do you have a problem with background checks? Yes No

If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_

If no, please list all cities, states, and counties you have lived in the past 10 years:

_____	_____
_____	_____
_____	_____
_____	_____

Have you ever been convicted of a crime other than a minor traffic violation? Yes No

If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ADDITIONAL INFORMATION:**

Please give specific information which may more fully describe your qualifications, skill, experience, background and interests. (Attach additional sheets if needed)

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Are there any times or dates you are unavailable to work our summer program if hired? Y N  
If yes, please list your limitations (Times and/or Dates). Summer employment runs from May 27th – August 8th.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**OFFICE USE ONLY**

Date Received: \_\_\_\_\_ Clerk: \_\_\_\_\_ Matrix Points: \_\_\_\_\_

Interview Date: \_\_\_\_\_ Time: \_\_\_\_\_

Comments: \_\_\_\_\_