

Meeting Minutes

Meeting Date: May 8, 2008

Location: University Union, Oak Creek Room

Present: Dina Barnese, Robin Long, Stan Clark, Susan Johnstad, Karin VonKay, Sharon Gorman, Tom Carpenter, Marcelle Coder, Franklyn Taylor, Eva Hatchner, Kim Knowles, Steve Saville

Ex Officio & Guests: None present

Excused: Terri Hayes, Karla Brewster, Jane Thompson, David Forgues, Diane Verkest

1. Call to Order

Dina Barnese called the meeting to order at 8:30 AM

2. Minutes approved

Minutes of April 10, 2008 approved.

3. Nomination of new Vice Chair

Dina Barnese nominated Susan Johnstad for the position of Vice Chair. She was unanimously voted in.

4. SPAC nominations

The professional roles and departmental affiliations of six nominees for membership in SPAC were reviewed. Mehrdad Khatibi, associate director of the Institute for Tribal Environmental Professionals (ITEP) and Paul Wagner, Academic Computing Help Desk Team Lead at Information Technology Services (OTS) were voted in as full members. Marylynn Quartaroli (Academic Affairs), Debbie Wildermuth (CENS), John McGregor (Office of Regulatory Compliance), and Brian Grube (COE) were voted in as alternatives.

5. Member acknowledgments

Dina announced that Stan Clark and Sharon Gorman will be leaving SPAC and expressed appreciation for their service. Dina was recognized for her service as Chair of SPAC for the past two years and was presented with a plaque and gift certificate.

6. Committee reports

Childcare Interest Group

Karin VonKay shared a report from Dan Kain, Dean of the College of Education, that a business plan for the childcare center on campus will be submitted to the funding agency (Helios) by June, 2008 and that ways to partner with FUSD as well as other community entities is being explored.

University ADA Committee

Karin VonKay reported that a new website will be announced soon which will outline plans to include “universal design” considerations for all new buildings on campus to allow greater access for individuals with disabilities.

Employee Development Support Funds

Stan Clark reported that \$10,320.21 was apportioned among 17 applicants this month. Employees interested in seeking funding for professional development and training should refer to the website: <http://hr.nau.edu/m/content/view/488/413/> toward the end of the Summer 2008 or in early Fall 2008 to see when the next round of proposals will be reviewed.

Supervisory Training Committee

Dina reported that the most recent brown bag presentation on Fostering Positivity was well attended. She also reminded members that the last brown bag seminar in the series, Strategic Planning: High Impact Tools and Activities will be offered on May 28, 2008, noon to 1 pm in Room 118 at the School of Communication. SPAC member Eva Hatchner, Planning & Policy Analyst, Planning and Institutional Research (PAIR) will be the presenter.

7. General announcement

Dina announced that two open forums will be held next week to describe the new email system ITS will be rolling out this Summer. Dates and times for those forums and further information about the Integrated Realtime Intercommunication Services plan can be located at www.nau.edu/IRIS.

8. Action Items

- Dina will email nominees for SPAC to inform them of the outcome of the election. Upon receiving acceptance she will notify President Haeger who will in turn mail out notification letters to nominees.
- Tom will send out an announcement inviting members to the SPAC retreat in August.

Meeting adjourned: 10:00 AM

Next meeting: SPAC Retreat – August, 2008 (date and time to be announced;
Location: Jane Thompson’s house (Tom will provide directions in his announcement)

Respectfully submitted, Stan Clark (sitting in for Terri Hayes, Recording Secretary)