

**Northern Arizona University
Social Work Program**

AGENCY EVALUATION OF THE FIELD EDUCATION PROGRAM

The purpose of this evaluation is for continued development of quality in the Social Work Field Education Program and the supports available to the Field Placement Agency and Field Instructor. As a Field Instructor, you have the opportunity to observe and identify Field Education Program policies and procedures that may indicate an area of concern or gap in the program. Also, your evaluation of your experience with the Faculty Field Liaison and Field Education Program Coordinator will provide faculty with feedback in assessing the quality of our field consultation and the Field Education Program. The contents of this evaluation will be used by the Field Education Program as a guide for enhancing the program.

Each Field Instructor is invited to complete this evaluation at the conclusion of a student's placement in her or his agency and return it to the Field Education Coordinator, NAU Social Work Program. Information from this form will be shared with Social Work Program faculty.

Faculty Field Liaison: _____

Dates Student placed with Agency: _____

Date Evaluation Completed: _____

I. Evaluation of NAU Social Work Field Education Program

Please circle the number that best describes your evaluation of the structure and procedures of the NAU Social Work Field Education Program. Circle "0" if you are not able to assess a particular area. Opportunity for comments is available at the end of this section.

	N/A	Inadequate			Exceptional	
1. Preparation of students for beginning placement	0	1	2	3	4	5
2. Procedures for selection of agencies as field placement sites	0	1	2	3	4	5
3. Procedures for matching students with field agencies	0	1	2	3	4	5
4. Procedures for notifying agencies of student(s) recommended for placement with the agency	0	1	2	3	4	5

	N/A	Inadequate			Exceptional	
5. Procedures for monitoring student progress in field placement	0	1	2	3	4	5
6. Procedures for evaluating student performance in field placement	0	1	2	3	4	5
7. Concurrent (two academic semesters, three days a week) placement option	0	1	2	3	4	5
8. Block (one semester, 40 clock hours per week) placement option	0	1	2	3	4	5
9. Field Education Manual	0	1	2	3	4	5
10. Orientation for students and field instructors prior to student beginning placement	0	1	2	3	4	5
11. Field Instructor training opportunities	0	1	2	3	4	5
12. Procedures for soliciting input and feedback from field instructors and agencies regarding the Field Education Program	0	1	2	3	4	5
13. Other: please specify						

_____	0	1	2	3	4	5

Additional comments regarding the structure and procedures of the Field Education Program:

II. Evaluation of Faculty Field Liaison

Liaison's Name _____

This section of the evaluation will be used by Faculty Field Liaisons to continue to develop their skills as consultants to the field placement process. Please circle the number that best describes your experience with your faculty field liaison. Circle "0" if you are not able to assess a particular area. Opportunity for comments is available at the end of this section. It is recommended that the contents of this section be discussed with the Faculty Field Liaison prior to submitting the form to the Field Education Coordinator.

	N/A	Rarely	Generally	Consistently		
1. Interpreted the Social Work curriculum to assist in identifying learning opportunities for students	0	1	2	3	4	5
2. Assisted with designing appropriate learning tasks and assignments for the student	0	1	2	3	4	5
3. Monitored student's progress in field placement	0	1	2	3	4	5
4. Provided feedback on ways in which I could develop and enhance my teaching skills as a field instructor	0	1	2	3	4	5
5. Facilitated resolution of conflicts or concerns that surfaced during the student's placement with me	0	1	2	3	4	5
6. Demonstrated openness to discussing issues that arose during the field placement	0	1	2	3	4	5
7. Demonstrated sufficient familiarity with agency policies and procedures to assist with field instruction	0	1	2	3	4	5
8. Encouraged mutual responsibility for determining agendas for liaison visits	0	1	2	3	4	5

	N/A	Rarely	Generally	Consistently		
9. Clarified field education policies	0	1	2	3	4	5
10. Clarified expectations of student performance in field placement	0	1	2	3	4	5
11. Clarified the educational outcomes for field placement	0	1	2	3	4	5
12. Supported my field teaching responsibilities	0	1	2	3	4	5
13. Was open to feedback from me about her/his liaison activities	0	1	2	3	4	5
14. Encouraged a collegial relationship	0	1	2	3	4	5
15. Demonstrated sensitivity to issues of privacy and confidentiality	0	1	2	3	4	5
16. Maintained focus on the educational outcomes and direction of field instruction	0	1	2	3	4	5
17. Was accessible and available as often as needed	0	1	2	3	4	5

1. How frequently did the Faculty Field Liaison meet with you during the student's placement with you?

Concurrent placement (two semesters) _____ times

Block Placement (one semester _____ times

Additional comments regarding your experience with your Faculty Field Liaison:

III. Evaluation of Mary Damskey, Field Education Coordinator

This section of the evaluation will be used by the Field Education Coordinator to continue to develop her skills in administering the Field Education Program. Please circle the number that best describes your experiences with the Field Education Coordinator. Circle "0" if you are not able to assess a particular area. Opportunity for comments is available at the end of this section.

	N/A	Rarely	Generally	Consistently		
1. Evaluated my agency in terms of its appropriateness as a field learning site	0	1	2	3	4	5
2. Reviewed with me the placement opportunities available with my agency	0	1	2	3	4	5
3. Interpreted the Social Work curriculum as it relates to field placement	0	1	2	3	4	5
4. Assisted in identifying learning opportunities for students	0	1	2	3	4	5
5. Provided me with pertinent information about the student recommended for placement with my agency	0	1	2	3	4	5
6. Oriented me to the BSW curriculum and the role of field placement within the total program	0	1	2	3	4	5
7. Provided field instructors with opportunities for continuing education and development of field instruction skills	0	1	2	3	4	5
8. Provided opportunities for me to provide feedback and input in the development of the Field Education Program	0	1	2	3	4	5

	N/A	Rarely	Generally	Consistently		
9. Was open and responsive to my ideas and feedback about the Field Education Program	0	1	2	3	4	5
10. Provided guidelines for the content of Field Instruction with BSW students	0	1	2	3	4	5
11. Provided guidelines for the evaluation of student performance while in field placement	0	1	2	3	4	5
12. Was accessible and available as often as needed	0	1	2	3	4	5

Additional comments regarding your experience with the Field Education Coordinator:

Thank you for your assistance in enhancing our Social Work Field Education Program!

Voluntary

Signature: _____